

EYES ONLY

12 August 1953

MEMORANDUM FOR THE RECORD

SUBJECT: Budget Allowances and Personnel Ceilings.

1. At a meeting on 11 August 1953 conducted by the Acting Director, General Cabell, and attended by the Deputy Directors, the Director of Training, and the Assistant Director (Communications), the attached budget allowances and personnel ceilings were discussed.

2. The only adjustments made in the proposed allowances were as follows:

a. Decrease in DD/P personnel ceiling by 20 positions, leaving a net of 25X9□

b. Decrease by 10 in career development positions, Office of Training, leaving a net of 40.

c. Decrease by 10 in total number of Junior Officer Training positions, Office of Training, leaving a net of 90.

3. The above adjustments reflect a net increase in the Office of Training personnel allowance of 20 positions, bringing their ceiling to . However, the additional 20 positions taken from the Career Development and JOT programs are for the purpose of providing a total of 40 positions in the instructor staff of the Office of Training. 25X9□

4. Those assembled at the meeting were instructed by the Acting Director to continue with their budgets on the basis of the attached sheet, taking into consideration the adjustments indicated in paragraph 2. above.

A-DD/A:EKW:laq

Distribution:

DD/A chrono

DD/A sub: "PERSONNEL - Ceilings";

cc: Comptroller

15/588
L. K. WHITE
Acting Deputy Director
(Administration)

DD/A sub: "BUDGET - FY '54"

Att: "Summary of Proposed Budget

MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

missing attachment